

University Library

User's Guide



The Main Library is located on the Josanjima Campus, and the Life Sciences Library is located on the Kuramoto Campus. Please see also the Life Sciences Library User's Guide.

Library Hours

- Monday-Friday 8:30-22:00 (8:30-17:00 during vacation periods)
- Saturday 10:00-17:00
- Sunday / National Holidays 10:00-17:00 (Closed during vacation periods)

Closed Days

- Sundays and National Holidays during the University Vacation periods
- May 3rd – 5th
- Bon holidays in mid August
- New Year's Holidays (from December 28th to January 4th)
- The 2nd Friday morning of every month (except January, February, April, and July)
- ★ Opening hours and library holidays will be posted on the library website and the bulletin board.

<https://www.lib.tokushima-u.ac.jp/>

Access

- ★ University library is open to all of Tokushima University students, faculty, staffs and the general public.

Library card, which you could have through the application or student identification card is necessary to enter the library.

Circulation of Books

- ★ Borrowing books, you have to propose your student ID with them at the service counter on the 1st floor.

(On the other way, need to propose the library card.)

You would also checkout the books by your own using the ABC (Auto Book Circulation) machine.

* Number of books that you can borrow and loan period *

	Number	period
Undergraduate students	10 books	14 days
Graduate students and university faculty	10 books	14 days
	20 books in stack room	30 days

! Attention

If you keep books beyond their due date, your borrowing privileges is to be suspended up to 30 days.

Returning of Books

- ★ Please return your books to the service counter by the due date. Or put your books into the Book Post in front of the entrance when the library is closed.

Photocopying Service

- ★ We can allow you to copy the materials in the library according to the copyright restrictions. Copy them with coins or a prepaid card. The prepaid card is dealt in at the Coop store. (Charge: 10 yen per sheet)

Information Retrieval

- ★ You could gather various kinds of information, using the library materials such as books, journals, databases and electronic journals. You also have access to Online Catalog (OPAC) and the library's homepage for searching books and materials. If you need some advice and assistance as of how to find the information you want, please ask a librarian at the service counter.

If there are not any materials that you need...

Inter-library Loan Service

- ★ Materials not owned in our library can be borrowed or photocopied from other libraries through Inter-library Loan. Please use an online request form on our library's homepage. (You have to pay fees.)

Off-Campus Libraries

- ★ You might take an access to the Materials which are not owned in our libraries. If you would like to know how to reach them, please ask us, the librarian.

Facilities

Multimedia and Computers

- ★ Personal computers at the Multimedia PC Area on the 1st and 3rd floor of the library are available. With using them, you could locate books in our library, and retrieve information from scientific database, CD-ROMs, and internet. There are wireless LAN access points and power outlets in the library, so you can also use your own computer.

AV Media

- ★ Audio-visual materials such as CDs, LDs, DVDs, VHS tapes, and BS are available in the library. If you want to use them, please make an application at the service counter.

Learning commons

- ★ The learning commons is located on the 1st floor of main library. It is a space for intellectual discussion, learning, research and having an access to computer resource. The learning commons consists of group work area, including moveable tables and a large display, 2 group study rooms, 12 computers and “Cafeteria”. You are allowed to have some food and softdrink inside “Cafeteria”.

Individual Study Room

- ★ Individual Study Room is available for students and faculties who want to study by themselves in quiet and private atmosphere. If you want to use Individual Study Room, please ask for us at the service counter.